

## AGENDA

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**Meeting:** OFFICER APPOINTMENTS COMMITTEE  
**Place:** County Hall, Trowbridge  
**Committee Room:** 7  
**Date:** Tuesday 23 March 2010  
**Time:** 1.30pm

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Please direct any enquiries on this Agenda to Roger Bishton, of Democratic and Members' Services, County Hall, Trowbridge, direct line (01225) 713035 or email [roger.bishton@wiltshire.gov.uk](mailto:roger.bishton@wiltshire.gov.uk).

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Briefing Arrangements:	Date	Time	Place
All Members	Tuesday 23/03/10	1.00pm	Cttee Room 7

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### Membership:

Cllr Trevor Carbin  
Cllr Lionel Grundy OBE  
Cllr Christopher Newbury

Cllr Jane Scott OBE  
Cllr John Thomson

### Substitute Members:

Cllr John Brady  
Cllr Ernie Clark  
Cllr Tom James  
Cllr John Noeken

Cllr Chris Caswill  
Cllr Fleur de Rhe-Philippe  
Cllr George Jeans

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## **PART 1**

### **Items to be considered while the meeting is open to the public**

1. **Apologies**

2. **Minutes of Previous Meetings**

To confirm the minutes of the meetings held on 14 December 2009 and 15 January 2010. (Copies attached)

3. **Urgent Items**

Any other items of business, which, in the opinion of the Chairman, should be considered as a matter of urgency. Urgent items of a confidential nature may be considered under Part II of this agenda.

4. **Exclusion of the Public**

To consider passing the following resolution:-

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item No. 5 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

## **PART II**

### **Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed**

5. **Appointment of Head of Strategic Property Services**

A confidential report is attached.

## **OFFICER APPOINTMENTS COMMITTEE**

MINUTES of a MEETING of the OFFICER APPOINTMENTS COMMITTEE held at COUNTY HALL, TROWBRIDGE on FRIDAY 15 JANUARY 2010.

### PRESENT:

Cllr Jane Scott (Chairman), Cllr Trevor Carbin, Cllr Lionel Grundy, Cllr Christopher Newbury and Cllr John Thomson.

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1. **Minutes of Previous Meeting**

**Resolved:**

To confirm and sign the minutes of the Committee meeting held on 3 and 4 November 2009.

2. **Exclusion of the Public**

**Resolved:**

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Minute No. 3 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

3. **Appointment of Service Directors, Neighbourhood and Planning**

The Committee considered a confidential report by the Chief Executive, job descriptions and applications for the posts of:-

- (i) Director of Waste Management Services
- (ii) Director of Public Protection
- (iii) Director of Strategic Services

**Resolved:**

- (1) To agree in principle the following appointments with effect from 19 January 2010 and to authorise the Head of Human Resources and

**Organisational Development in consultation with the Chairman, Councillor Mrs Scott, to confirm these appointments in the light of the decisions made by the Senior Officers' Employment Sub-Committee at its meeting due to be held on 18 January 2010:-**

**Ms Tracy Carter - Director of Waste Management Services  
Mrs Amanda Bradley - Director of Public Protection  
Mr Parvis Khansari - Director of Strategic Services**

- (2) To ratify the appointment of Mr Mark Smith as Director of Neighbourhood Services as he had been identified as having 'ownership' of the post.**

(Duration of meeting: 11.00am – 3.15pm which included the holding of interviews)

The Officer who has produced these minutes is Roger Bishton, Democratic & Members' Services, direct line (01225) 713035 or e-mail

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## OFFICER APPOINTMENTS COMMITTEE

MINUTES of a MEETING held at COUNTY HALL, TROWBRIDGE on MONIDAY 14  
DECEMBER 2009.

### PRESENT:

Cllr Jane Scott (Chairman), Cllr Trevor Carbin, Cllr Lionel Grundy, Cllr Christopher Newbury  
and Cllr John Thomson.

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### 8. Exclusion of the Public

**Resolved:** To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Minute No. 9 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

### 9. Appointment of Corporate Director, Neighbourhood and Planning The Committee considered a confidential report by the Chief Executive.

It was noted that Cabinet had considered and formally agreed to align the managerial arrangements to take account of the Corporate Strategy themes, to merge two Directorates into one and to respond to financial pressures through making efficiency savings through the reduction of senior management posts.

The Service Director, Human Resources & Organisational Development explained that the reorganisation would mean the deletion of the posts of Corporate Director, Transport, Environment & Leisure and Corporate Director, Economic Development, Planning & Housing and the creation of a new Corporate Director, Neighbourhood & Planning. This would leave one postholder displaced on the grounds of redundancy. He further explained that the redundancy procedure adopted by the Council was in accordance with national terms and conditions of service for senior staff.

**Resolved:** To confirm the appointment of Mr Mark Boden as Corporate Director Neighbourhood and Planning with effect from 20 December 2009 to enable the delivery of the merger of the Department of Transport, Environment & Leisure and the Department of Economic Development, Planning & Housing and to progress the other stages of the review.

(Duration of meeting: 10.00am – 10.15am)

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By virtue of paragraph(s) 1 of Part 1 of Schedule 12A of the Local Government Act 1972.

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